

JUL 10 '13 AM 11:51

Posted by  
Uxbridge  
Town Clerk

**TOWN OF UXBRIDGE**  
**21 S. MAIN STREET, UXBRIDGE, MA 01569 – 508-278-8600**  
**BOARD OF SELECTMEN/WATER & SEWER COMMISSIONERS MEETING**  
**BOARD OF SELECTMEN'S MEETING ROOM**  
**MONDAY, JUNE 24, 2013 – 6:00PM**

Present: Chair Tim Rice, Vice Chair Joe Frisk, Clerk Jen Modica, Selectman Peter Baghdasarian and Selectman Lance Anderson. Also present Town Manager, Sean Hendricks.

**I. CALL TO ORDER**

A. Announcements – None.

B. Citizen's Forum -- Mr. Kevin Gallo inquired as to the status of the rabies issue. The Town Manager informed Mr. Gallo that he is hiring a new barn inspector and the state will be providing training.

**II. BUSINESS**

**A. OLD BUSINESS**

1. Water Conservation (Acting as Water & Sewer Commissioners) - DPW Director Benn Sherman was present and discussed the watering issue at the high school. The issue has been addressed. Watering is now occurring outside the restricted time. The Board had general discussion regarding the DEP permit and restriction, enforcement for violations, notification to violators and fines.

**B. NEW BUSINESS**

1. Update Capital Planning Committee – Mr. Ed Maharay, Chair of the Capital Planning Committee updated the Board on the plans of the committee (report dated 6/24/13 attached to the minutes).
2. Appointment – Town Counsel – Louison, Costello, Condon & Pfaff – The Board had general discussion. The Town Manager provided a history of expenses year by year. He informed the Board he does most of the legwork in advance, saving the town a lot of money. The Board discussed hourly rates, legal bills and possibly putting out for bid. No action or votes was taken. The Board will continue discussions at their next meeting on 7/8.
3. Approval of Street Names (Subdivision Rules and Regulations Section 5G1)
  - Ryan's Way
  - Remmi Lee Way
  - Spring Hill Drive
  - Hunting Whip Lane
  - Compound Drive
  - Kettle Hill Road
  - Three Lots Road
  - Dutch Hill Road
  - White Pine Way

**MOTION: I, Mr. Baghdasarian, move that the Board approve the street names noted above. Seconded by Mr. Frisk, the motion carried unanimously.**

- Road A and Road B

DPW Director, Benn Sherman recommended the Board disregard street names Road A and B. No action or vote was taken.

### III. MEETING MINUTES

6/10/13 Meeting Minutes - **MOTION:** I, Jen Modica, move that the Board approve the 6/10/13 Meeting Minutes. Seconded by Mr. Frisk, the motion carried unanimously.

6/20/13 Meeting Minutes – The Board passed over.

### IV. TOWN MANAGER UPDATE

The Town Manager report is attached to the minutes. The Town Manager thanked DPW for clearing out behind town hall. The Fire dept. cleared behind their station.

### V. MEMBER ISSUES

The Board had general discussion on the following BOS goals/topics:

- Public Awareness Campaign – Mr. Rice is working on signs.
- Zoning Bylaws – Mr. Frisk suggested the Board revisit the bylaws and look at what can be changed to attract new business. Mr. Baghdasarian suggested looking at the bylaws prior to the recodification.
- School Budget – Ms. Modica discussed that the Board being the Chief Executive Officers of the town, they need to ensure that the town is fiscally responsible. Mr. Baghdasarian called to the Board's attention that the new Charter removes all mention of the Board as Chief Executive Officers, requires that the Board deal with department heads and employees only through the Town Manager, and that the Board is specifically removed from creating the town budget. It was the consensus of the Board to invite the School Committee Chair and Superintendent to attend the BOS meeting on 7/22 to discuss their solution for their budget shortfall.
- Warrant Process/Timelines - It was noted that Mr. Fortner expressed an interest in working on this with the Board. A timeline will be prepared.
- Update Veteran Names to be Considered for Street Names – Mr. Rice is meeting with the Veteran Agent to discuss the criteria.

### VI. EXECUTIVE SESSION

None.


### VII. ADJOURNMENT: NEXT BOS/SBC JOINT MEETING WEDNESDAY, JUNE 26, 2013 – 6:00PM, NEXT REGULAR SESSION BOS MEETING MONDAY, JULY 8, 2013 – 6:00PM

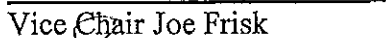
At 7:38PM, Mr. Rice adjourned the meeting.

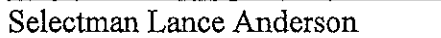
*Minutes respectfully submitted by, Tracey Ante*

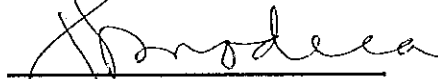
Minutes approved by Board of Selectmen:

  
Chair Tim Rice

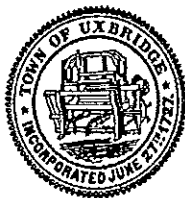
  
Selectman Peter Baghdasarian

  
Vice Chair Joe Frisk

  
Selectman Lance Anderson

  
Clerk Jen Modica

7/8/13  
Date Approved



TOWN OF UXBRIDGE  
OFFICE OF THE TOWN MANAGER  
21 South Main Street  
Uxbridge, MA 01569-1851  
508-278-8600 Fax 508-278-8605

Sean Hendricks  
Town Manager

**DATE:** June 24, 2013  
**TO:** Board of Selectmen  
**FROM:** Sean Hendricks  
**RE:** Town Manager report—6/11 through 6/24

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- Attended Capital Planning Committee meeting.
- Attended Public Safety Committee meeting.
- Discussed common issues w/ Douglas Town Administrator. Planned for future meetings w/ Board participation, if desired.
- Attended meeting of permitting authorities.
- Posted job announcements for Assistant Town Clerk and Planning/ZBA/Conservation administrative assistant.
- Posted Police Chief job announcement.
- Attended ZBA meeting.
- Attended Planning Board meeting.
- Met with residents of Waterman Way re: street completion.
- Met with resident and BoH engineer concerning septic system.
- Interviewed candidates for Barn and Animal Inspector position.
- Contacted National Grid re: street light issue.
- BoH to request rabies training from state agency. Will include necessary Town personnel and local animal professionals/advocates.

**UPDATES**

- Coordinating with MA Police Chiefs Association to convene hiring panel.
- Downtown Revitalization at Senior Center nearly complete.
- Downtown Revitalization at TH to begin this week.
- Department Head meeting scheduled for 6/25.

**\*\*I will be out of the office and mostly out of contact from 6/26-7/1.**  
David Genereux will function as acting TM.

## Capital Planning Committee

## Update of the Board of Selectmen

June 24, 2013

1. In December, I gave a report to the BOS on the work on the Capital Planning Committee. I also met with the School Committee and Finance Committee.
2. My purpose tonight is to update you on the plans of the committee.
3. The Capital Planning Committee is a committee reporting to the Town Manager (Bylaw 16) and is required annually to give its recommendations on capital needs and priorities.
  - a. *"The Capital Planning Committee shall recommend, to the Town, policies relative to the funding of capital projects through appropriations from the Capital Improvement Trust Fund or other funds available to the Town, and shall annually recommend priorities and schedules for such capital projects."*
4. In the past this report has focused on the needs of the town as defined by the department heads. The list has been long (\$52M); the funding virtually non-existent. This has led to frustration, apathy and a long list of unmet capital need, some of it critical.
5. The Capital Planning Committee wants to take a different approach to the problem. Instead of focusing on the capital needs as defined by the department heads, we want to focus on planning.
6. In order to do this correctly, the committee feels the plan needs the broad based input from the various "stakeholders" in the town. We believe the best way to achieve this is to ask primary boards and committees of the town to participate in the plan. This includes identifying the town's capital needs and recommendations on priorities.
7. In August and September the Capital Planning Committee plans to hold two meetings to begin to establish a broad based capital plan for the town.
  - a. The first of these meetings will be an introductory session on capital planning. It will include a review of the charge to the Capital Planning Committee and the committee's report for 2012.
  - b. The second meeting will focus on receiving input on capital planning. Our intent is to conduct a discussion on areas of concern, as well as solicit recommendations on priorities.
8. An invitation has gone out to the chairs of ten town committees to participate in the planning of these two meetings. The planning meeting will take place July 10 and so far the chairs of the Board of Selectmen, School Committee, Finance Committee, Conservation Commission and Recreation Commission have agreed to participate.
9. The hope is that "the plan" will not be a one-time event, but instead will be an "organic" plan that will be vetted every year. In this regard, the aim is to build a collective understanding of the town's aspirations that will result in the creation of a capital plan that will change in accordance to the needs of the town.